

Exhibitor Manual



**Iran
ConMin 2019**

15th International Exhibition for
Mines, Mining, Construction Machinery
and Related Industry & Equipment

31 Oct – 3 Nov 2019

Tehran, Iran

Tehran Permanent Fairground



15th International Exhibition for Mines, Mining,
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31 October - 03 November 2019
Tehran Permanent Fairground

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IMAG GmbH
Am Messensee 2
81829 München
Germany



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31 October – 03 November 2019
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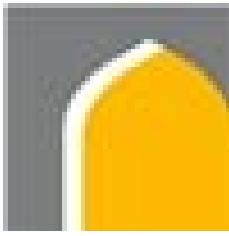


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around the
world

Exhibitor Manual

Index

Section I	General Information
Section II	Organizational Tasks
Section III	Technical Facilities
Section IV	Standconstruction
Section V	Travel Activities
Section VI	Freight Forwarder



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15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

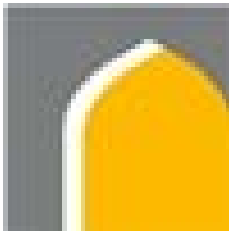
31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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Exhibitor Manual

Section I – General Information –



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15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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Exhibitor Manual

Processes

In order to assist you in your preparation for the upcoming exhibition, we designed this Manual to simplify your arrangements. If you have questions or concerns, please do not hesitate to contact us – our staff will be more than happy to assist you. Here are some hints to maximize the value of your participation in the exhibition:

1. Read the Manual:

Although not every single line on every page may be important for you, it is useful for all exhibitors to become familiar with each section of the Manual.

2. Check your status:

2.1. Stand space including MEPLAN stand construction

2.1.1 Indoor exhibitor undertakes to provide adequate stand constructions on its entire exhibition space during the entire event. We recommend stand construction company MEPLAN GmbH, please see contact list and separate order form.

2.1.2 Exhibitors who have applied for stand space with IMAG and stand package or an individual design construction by MEPLAN must return the following completed forms and referring documents:

Section IV Company Name for Stand Fascia
Stand Layout with referring sketch

Company logo or graphic art work in digital form as jpg, pdf or eps file, minimum 150 dpi, according to the package requirements.

2.2. Raw space only, without MEPLAN Stand Construction – Building Approval Procedure

2.2.1 Extra power supply for machines has to be ordered on Form No. 2 in Section III with the referring drawing with the clearly marked connection points. Electrical connections have to be organized by the stand contractor.

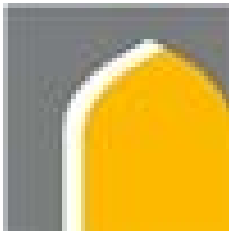
2.2.2 Furthermore, these exhibitors must contact the organizer Palar Samaneh directly to apply for Building Approval and remit the corresponding documents.

Palar Samaneh Co.
Ms. Ladan Maleki
Apt.1, Amin Building (No 18) – South Shiraz St., Amini Alley Molasadra,
Tehran 14358-93681
Tel: +98 / (0)21 / 88 05 94 57 / 88 05 94 58
Fax: +98 / (0)21 / 88 04 48 17
e-mail: palarsamaneh@gmail.com

VERY IMPORTANT: Exhibitors building their own stands, or their contractors, need the permission of the Technical Department of the IIEC - Iran International Exhibition Co., before bringing their material to the exhibition grounds. For more detailed information about the procedure and the needed documents please also check inside this Manual.

Additional electrical power and internet connection must be ordered through IMAG ONLY. Please send us your application forms and plans indicating the exact position of the services. Please note that services will not be provided on site if the exhibitor does not have proof of the respective building approval. Ordered services are not refundable.

2.2.3 Official authorization of booth construction



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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around the
world

Exhibitor Manual

If you have booked raw stand space without modular booth construction, you need to apply for your company's official authorization of construction. Please forward the details of your stand constructor as well as drawings of your booth to our Iranian partner's attention. The responsible person for your stand construction should personally bring the needed documents to our partner's office.

The requests by e-mail are not accepted!

Palar Samaneh Co.
Ms. Ladan Maleki
Apt.1, Amin Building (No 18) – South Shiraz St., Amini Alley Molasadra,
Tehran 14358-93681
Tel: +98 / (0)21 / 88 05 94 57 / 88 05 94 58
Fax: +98 / (0)21 / 88 04 48 17
e-mail: palarsamaneh@gmail.com

Exhibitors building their own stands, or their contractors, need the permission of the Technical Department of the IIEC - Iran International Exhibition Co., before bringing their material to the exhibition grounds. Please provide the following documents to Ms Maleki:

- A letter written by the exhibitor and addressed to the Technical Department of the IIEC - Iran International Exhibition Co. introducing the stand contractor and their contact person with contact numbers.
- Three pieces of plans/sketches indicating the design of the stand. IIEC need the sizes and materials which will be used. For example the maximum height is very important. The stand constructor should also accept all building regulations and security points of IIEC.
- A cash deposit as guarantee for the proper dismantling of their booth. This deposit will be returned after dismantling.
- Stand construction forms (which will be available at www.iranconminfair.com)
- The exhibitors in open area are not allowed to use the surface of their outside walls of any kind or advertising!

The entire procedure has to be finalized with the IIEC by October 12, 2019 at the latest!

ATTENTION: Please be informed that IIEC accepts only chosen construction companies. (which will be available soon at www.iranconminfair.com) Kindly check the list on www.iranconminfair.com in order to make sure that your stand constructor is among the selected and authorized companies. Construction companies that are not mentioned on the list, are hence not authorized by IIEC for the set-up of your stand.

3. Follow the Deadlines:

Following the deadlines clearly marked on every form will save you time and money.

4. Forms:

We recommend making copies of all the forms you submit. Exhibitors, who sign up after the respective deadlines should submit all forms immediately by fax. Please return all forms and referring documents at once.

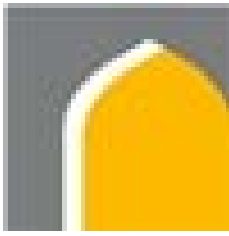
5. Cancellation fees:

For changes of confirmed and invoiced orders by IMAG technical orders a surcharge of 100% must be levied.

Orders cancelled are not refundable by IMAG.

6. Move-In & Move-Out:

Move-In & Move-Out dates and times are on the timetable of Operation Schedule for your easy reference.



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



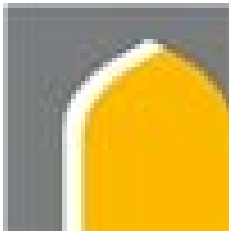
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Exhibitor Manual

Operation Schedule

Date	Time	Activity
Oct 28, 2019	08:30 a.m. – 08:00 p.m. *)	Set-up
Oct 29, 2019	08:30 a.m. – 08:00 p.m. *)	Set-up
Oct 30, 2019	08:30 a.m. – 05:00 p.m. *)	Set-up
Oct 30, 2019	12:00 p.m. noon	take-over of MEPLAN shell scheme stands
Oct 31, 2019	09:00 a.m. – 05:00 p.m.	Exhibition period
Nov 1, 2019	09:00 a.m. – 05:00 p.m.	Exhibition period
Nov 2, 2019	09:00 a.m. – 05:00 p.m.	Exhibition period
Nov 3, 2019	09:00 a.m. – 05:00 p.m.	Exhibition period
Nov 4, 2019	08:30 a.m. – 08:00 p.m. *)	Dismantling
Nov 5, 2019	08:30 a.m. – 08:00 p.m. *)	Dismantling

* Could be changed on short-termed notice!



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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Exhibitor Manual

List of contacts

EXHIBITOR SERVICE FOR INTERNATIONAL COMPANIES

IMAG GmbH
Am Messeseesee 2
81829 Muenchen, Germany

Tel. +49 (0)89 552912 -116
Fax +49 (0)89 552912 -350
Email: guenter.miedaner@imag.de

Contact: Mr. Günter Miedaner

EXHIBITOR SERVICE FOR LOCAL COMPANIES

Palar Samaneh Co.

Apt.1, Amin Building (No 18) – South Shiraz St., Amini Alley Molasadra,
Tehran 14358-93681

Tel: +98 / (0)21 / 88 05 94 57 / 88 05 94 58
Fax: +98 / (0)21 / 88 04 48 17
E-mail: palarsamaneh@gmail.com

Contact: Ms. Ladan Maleki

STAND PACKAGE CONSTRUCTION & INDIVIDUAL STAND DESIGN

MEPLAN GmbH
Olof-Palme-Str. 1
81829 Muenchen, Germany

Tel. +49 (0)89 540 267 369
Fax +49 (0)89 540 267 409
Email: christina.schmid@meplan.de

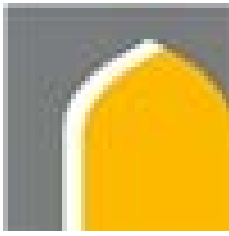
Contact: Ms. Christina Schmid

IMAG – TECHNICAL MANAGEMENT

IMAG GmbH
Am Messeseesee 2
81829 Muenchen, Germany

Tel. +49 (0)89 552912 -212
Fax +49 (0)89 552912 -350
Email: mas@imag.de

Contact: Mrs. Tanja Heinrich



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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Exhibitor Manual

OFFICIAL TRAVEL AGENT

Messe-Reisen Falk GmbH
Kaiserswerther Strasse 87
40878 Ratingen, Germany

Tel.: +49 (0)2102 7451 -29
Fax: +49 (0)2102 41762
Email: s.nobis@falk.world

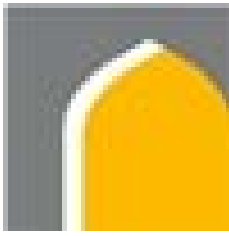
Contact: Ms Sarah Nobis

OFFICIAL FREIGHT FORWARDER

BTG Internationale Spedition GmbH
Parkstraße 35
86462 Langweid / Foret, Germany

Tel.: +49/821/4986-162
Fax: +49/821/4986-154
Email: Matthias.Hampel@btg.de

Contact: Mr. Matthias Hampel



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Technical Guidelines

1. General exhibition and security matters

The construction of the booth itself and the adequate equipment required for the whole exhibition are the responsibility of the exhibitor, as long as the stand has not been rented from the Organizer. Each stand must fit in with the hall's overall picture and, to avoid complications which may arise; it must be authorized by the exhibition management. During the opening times an appointed representative must be present at the stand the whole time.

The exhibitor who has rented the stand guarantees that the construction of the booth, including equipment and decoration, will be completed before 6.00 pm on the day before the beginning of the fair.

Furthermore, the exhibitor who has rented the stand guarantees that no measures to dismantle the booth, including the removal packing away of single objects will be undertaken before the fair has been officially closed. The various installation works (electric installation - up to and including the stand's electricity meter, and water supply and drainage installation - up to the highest level of the flooring) to guarantee supply to each exhibitor will be carried out exclusively by the company contracted by the Organizer.

Signposting regarding the destinations of the halls, the halls' numbers, hydrants, advertising displays, emergency exit signs, and signposting regarding the general arrangements concerning supplies, refuse and sewage disposal and anything similar to these must neither be changed, covered up, placed elsewhere, removed, nor the view of these be hindered in any other way. Access to electricity supply connection boxes, the units of the meters, the ends of branched cabling, fire detectors and connections for water supply and drainage must be kept free.

This is also the case if an exhibitor who has rented a stand is obliged to take such facilities into consideration or rents a stand which is separated by an emergency exit.

The Organizer has the right to request or to mount lit signposting at the expense of the exhibitor, who has rented the stand. Possible changes are subject to authorization and charges. The design of the stand and equipment must be such that neither visitors nor neighbouring stands are restricted.

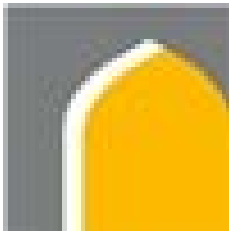
The Organizer or the contracted companies named by the Organizer will, when the planning documents for authorization have been handed in on time, make an effort to point out any necessary changes within the framework of the inspection process (violations will be corrected at the cost of the exhibitor who has rented the stand). The Commercial Inspectorate requests that for all stands the name of the exhibitor including the company's logo and address must be visible.

The accurate position of pillars within the halls may only be determined by the Organizer during the first working day of the set-up of the event. Due to slight possible changes in the layout of halls there may be changes towards the presumed positions in the plans.

2. Preliminary procedures for booth construction - application and granting of a booth construction permit

All constructions and provisions are subject to the written agreement from the Organizer or the contracted company named by the Organizer.

Special construction parts, construction pans crossing the public's path, heavy objects hung from the hall's ceiling area DIN 1142, platforms to be walked on, raised walkways, rostrums and installations with several levels all require calculation of their statics two times, signed by the client for whom these are being constructed and also require details of the basic construction costs. For canopies and rostrums which require inspection a valid inspection book is necessary before the beginning of construction.



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

The Organiser or the contracted company named by the Organiser passes the inspection books and the calculation of the statics on to the Construction Supervisory Office which carries out the inspection. Stand constructions which are higher than 2.50 m must be white and are not allowed to be inscribed or depicted. The stand construction can, in all case, only be permitted following inspection of the passed-on documents. The documents for construction parts requiring proof of their statics must be handed in at least eight weeks before the beginning of the event.

For all other stand constructions, two drawings (ground plans /frontal plans / sectional plans, if applicable, construction descriptions) with scaling are to be handed in for authorization to the Organiser or the contracted company named by the Organiser responsible for the technical connections.

All installations like electric installations, water supply and drainage installations, ventilation systems, smoke and gas withdrawal systems, air pressure systems, telephone and aerial connections as well as special telecom connections are to be registered within the date hereby requested and are to be marked on two additional ground plans which are to be handed in.

Here, the position of the single stand is also to be marked by the stand number and by tracing of the borders of the neighbouring stand. The title of the event and the hall are to be shown clearly. The exhibitor will receive passes free of charge for his temporary workers during the construction and dismantling periods.

3. Considerations concerning construction and provisions

3.1. Hall space

The Organizer or the contracted company named by the Organizer provides the hall ground space with the named technical possibilities and conditions at the exhibitor's disposal. The halls are lit during the opening times. Special agreements are to be made between the Organiser or the contracted company named by the Organiser and the exhibitor outside the construction and dismantling periods. The general public areas - outside the rented space - are cleaned regularly by the Organiser.

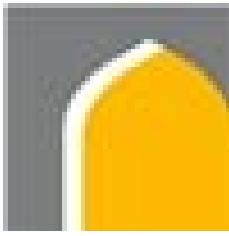
3.2. Outdoor space

Along with covered hall space, outdoor space is also available. Fixed constructions like tents, pavilions or anything similar, even for short stand periods are without exception, subject to authorisation. In the dark, the outdoor grounds are provided with road and pathway lighting. The necessary supply connections are provided at distances with irregular intervals. The public pathways are cleaned by the Organiser.

The stand space is mostly reinforced (with a concrete or asphalted surface). Stand space which is not reinforced is covered with grass turf. A flat area cannot be guaranteed. The exhibitor is solely responsible for the safe positioning of his exhibits and for the acquisition of construction Inspectorate permits. When presenting machines and equipment, the valid security regulations must be heeded. Presentations outside the allocated space are not allowed. (The Exhibitors in open area are not allowed to use the surface of their outside walls for any kind of advertising!)

3.3. General stand appearance

Sides of stands adjoining the aisles must be of a transparent design. Walls bordering the aisles should be made more interesting by introducing showcases, recesses, displays and so on. Long, closed lengths of stand partitioning are not allowed along the aisles.



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

3.4. Construction heights

Unless otherwise stated, constructions in the halls at the stand boundaries, less than 1m from the aisles, must not exceed 2.5m height, 1 m and more from the aisles 3.5m height. To exceed the maximum height is possible in case of a special permission and approval by the Organiser.

3.5. Lightning protection

Construction installations and exhibits which, due to their positioning, area of construction or usage, can be struck by lightning or can be severely impaired following such an occurrence must always be equipped with effective lightning protection systems. Additionally all constructions and exhibits over 5 m high are to be fitted with a lightning protection system according to DIN 57185NDE 0185.

3.6. Advertising

Advertising is only allowed on one's own stand area. Visual, acoustical and other advertising measures must not hinder the gangways or the neighbouring stands. Laser apparatuses must be registered with the Commercial Inspectorate Office.

3.7. Liability

The exhibitor is liable for eventual damages to the buildings and installations as well as for damages which may occur through their own booth construction or brought-in exhibits. The fastening of things or objects on or in the buildings with screws, plugs, bolts, hooks or anything similar is not permitted. The same goes for the painting of the floor or parts of the building.

The Organiser is neither liable for disturbances in the public supply network nor for damages which may occur through such disturbances.

3.8. Stands and stand borders

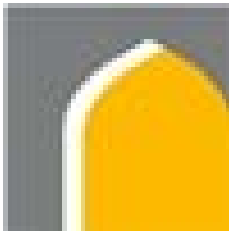
The Organiser or the contracted company named by the Organiser will mark the rented stand area with the stand number. If the need arises, the Organiser or the contracted company named by the Organiser will, in the case of single stand rentals and at the exhibitor's cost, provide the necessary stand walls, dividing walls and back walls on the axis lines. Stand dividing walls provided by OCTANORM construction pans system (2.5 m high) can be erected at the exhibitor's cost.

3.9. Bulky and heavy loads

The transportation of bulky or heavy loads to and from the stand as well as possibly necessary foundations, root supports, load distributors or hollowing's at the stand area are to be indicated with the registration and are to be passed on in detail to the Organiser or the contracted company named by the Organiser.

3.10. Floor composition

The capacity potential of the flooring is different in each hall. It is expected that, when the loading capacity of goods to be brought in exceeds 500 kg/m², clear discussions will be made between the Organiser or the contracted company named by the Organiser. If neither double flooring nor cable channels are available. Massive hall flooring up to 8 cm deep can in certain cases and at the cost of the exhibitor be made as long as this does not involve the forming of the cellar rooting. The covering of the floor with the usual coatings in coordination with the fire protection regulations is permitted as long as the floor is kept free of adhesive rests and fixing materials. Eventual damages (holes, slits etc.) are to be smoothed out at the cost of the exhibitor who has rented the stand.



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

3.11. Installations (light and power connections)

The sum of the productivity level of all consumption sources (lamps, motors, appliances, etc.) are to be indicated so that a sufficient cross-section of supply line can be calculated.

The mains including the meter will be installed by the Organiser or the contracted company named by the Organiser at the exhibitors cost. A direct current supply is to be agreed with this company, which will also add on the additional costs specific to the exhibitor who has rented the stand. Lighting piping systems are to be compensated (single compensation or a double switch system).

Distributing cabling leads underneath platform installations are to be transported in channels. Light fittings (piping, beamers, spots, etc.) mounted on inflammable foundations are to be installed so that they are flame-proof.

3.12. Installations (water supply and drainage)

Water inlets and cutlets up to the upper edge of the booth floor will be installed by the Organiser or the contracted company named by the Organiser at the exhibitors cost. Water inlets alone are only permitted with fixed connections for consumer apparatuses. Drainage piping below 50 mm par value will not be installed. Connections outdoors must be agreed with the Organiser or the contracted company named by the Organiser in good time. Only normal sewage (no chemicals etc.) is allowed to be conducted.

3.13. Installations (town gas 'A')

In case of gas connections the diameter of the piping or the type of gas connection required must be slated. The installation work will be carried out by the gas works according to the material and time required. The installation regulations for the connecting of apparatuses are binding. Waste gas from large apparatuses must be conducted outside.

Installations are only permitted with 'non-flammable materials'. The distances between pipes letting off fumes and flammable materials or anything similar must be at least 0.50 m and, if necessary, be covered with a protective or coat pipe. The piping system and the conduct outdoors must be authorized.

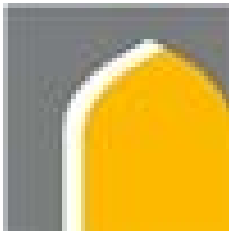
3.14. Gas pressure bottles

It is obligatory that all gas pressure bottles, regardless of whether they are intended for inflammable gases or not, will be authorized. The conditions according to the German Gas Pressure Regulations of February 27, 1980 are binding here (according to these regulations, for example, hose connections between the apparatuses and the bottles are only permitted up to a maximum of 0.3 m). Normally for each stand only one gas pressure bottle of up to 11.0 kg or 10.0 l can be positioned with the preconditions that the bottle is made sale with a corresponding sleet container (also on transport installations) and is protected from heating up and unauthorized access.

3.15. The employment of lasers

The employment of lasers must in all cases be registered with the Organiser or the contracted company named by the Organiser. An inspection must be carried out by a sworn specialist. The following regulations are applicable here:

- a. VDE No. 0836 and 0837 (draft)
- b. VBG (Verband der Berufsgenossenschaften) laser beams No. 93
- c. DIN 56912 security requirements for stage lasers and stage apparatuses of July 1982



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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Exhibitor Manual

4. Presentations, decorations, smoke and fire, storage and waste disposal

4.1 Presentations, acoustic advertising, projections as well as active games, with lighting and shows

Times for special presentations and shows on the stand must be ordered (free of charge) beforehand on a special order form provided by the Organiser. Presentations and advertising activities may be carried out only on the exhibitors own stand. It must be shown there is adequate space available for spectators on the stand. Advertising presentations and shows, in particular those involving audio and visual elements must not cause obstructions and interference in the aisles or to neighbouring stands. The general noise level coming from the stand must not exceed 65 dB(A) at the stand boundary. During the presentation of exhibits or special shows the general noise level may be exceeded by 5 dB(A) for a brief period. Loudspeakers must be directed into the stand, not to the gangways or ceiling.

Infringement of this ruling authorises the Organiser at its discretion to forbid such presentations and shows that cause a nuisance or obstruction

4.2. Hung objects

The hanging of objects from the ceiling must generally be coordinated by the Organiser or the contracted company named by the Organiser. It is generally subject to authorisation and may only be carried out according to DIN 1142.

4.3. Horizontal decorations, covering surfaces over single and collective stands

These are subjects to authorisation, not least to ensure the perfect functioning of rain apparatuses and sprinklers. Each authorisation is subject to the superordinate condition that under no circumstances more than 25% of the whole of the gross hall area are allowed to be covered.

Exclusively 'non-flammable materials' are to be used for these closed areas (according to DIN 4102). Open grid covers are permitted. With respect to the aforementioned the following regulations are applicable to all stands:

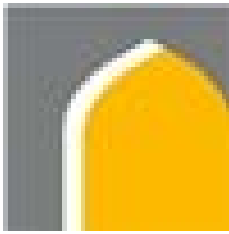
- a) Stands up to 50.0 m² are as a rule not allowed to be covered
- b) Up to only 25% of the whole stand area is permitted
- c) Combined areas must be not larger than 50 m² (projected in the ground plan) as one single area
- d) Several of these single areas can only exist when there is a distance between them (projected in the ground plan). These distances are to be determined for each case separately.
- e) If the designed maximum area is exceeded, a sprinkler must be installed.

4.4. Vertical decorations

Large wall surfaces and coverings may, in principle, only be made from 'non-flammable materials'. Vertically hanging sails and flags of up to 50.0 m² surface area may only be made from 'heavily inflammable materials' (proof of the non-inflammability according to DIN 4102 with a certificate is necessary). When the sails, flags etc. are grouped together, the distance between them must correspond to half of its length and be at least 2.0 m. Vertical decorations in each stand which are not longer than 50.0 m² can be made from 'heavily inflammable materials' but combined surface areas must be of 'non-flammable materials'.

4.5. Smoke and fire

The use of fire or open lighting for cooking or heating purposes is forbidden. No smoking areas are indicated at particular positions.



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



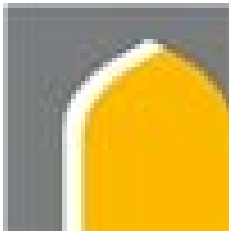
fairs
around the
world

Exhibitor Manual

4.6. Waste disposal and removal during the construction and dismantling periods

The Organiser will only undertake the usual cleaning work after the main cleaning work has been concluded (for example, the removal of paper and light packaging materials). For this type of waste corresponding skips outside the halls are available to the exhibitor. It is the responsibility of the exhibitor who has rented the stand or its contracted representative to remove larger amounts of waste such as building rubble and waste materials caused during the construction, dismantling and decorating phases. Adhesive strip markings which remain after the removal of the carpeting in the stand area are also to be removed by the exhibitor who has rented the stand or his contracted representative at his own cost.

Through registration or participation the exhibitor accepts these technical guidelines.



IranConMin 2019

15th International Exhibition for Mines, Mining, Construction Machinery & Related Industry & Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
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world

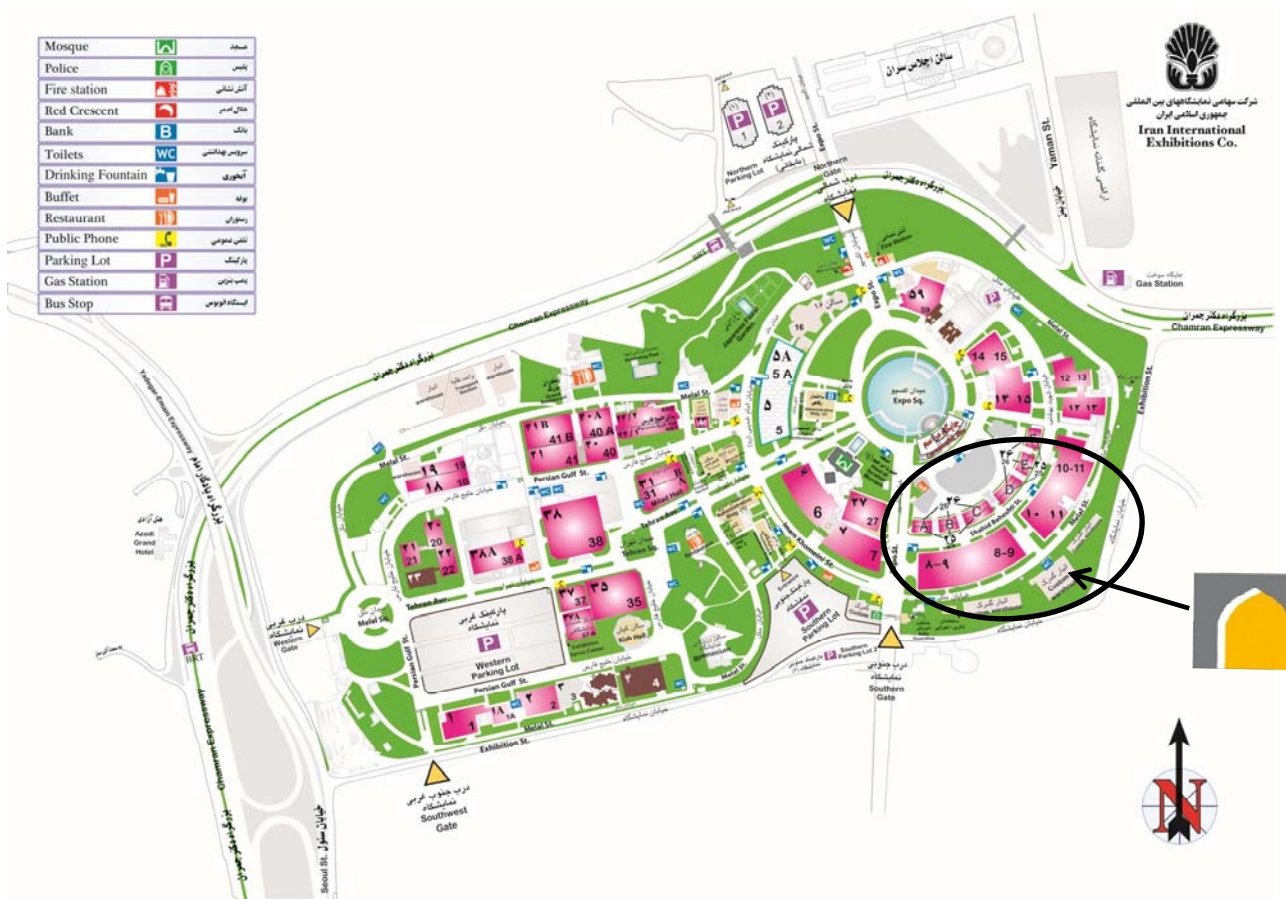
Exhibitor Manual

Tehran Permanent Fairground

Address of the exhibition centre:

Hall No. 8-9 / Hall No. 10-11
Tehran International Permanent Fairgrounds
Shahid Chamran Express-Way
IR- Tadjirish – Tehran

On the site-plan below you can see the facilities available on-site:





IranConMin 2019

15th International Exhibition for Mines, Mining,
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Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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around the
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Exhibitor Manual

Section II

Organizational Tasks

Deadline 05. October 2019



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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around the
world

Exhibitor Manual

Exhibitor Catalogue

Deadline: 05 October 2019

Please fill in the **electronical catalogue entry form** at

<http://www.iranconmin.de/exhibition-catalogue/>

Information sent by fax or in writing will not be published in the catalogue.

Alphabetical list of exhibitors

The basic entry into the alphabetical list of exhibitors is free of charge. It consists of your company's name and address with phone, fax, e-mail and internet.

In addition you have the opportunity to tell the visitors more about your company; additional text, following the basic entry, can give information on your products and the address of your local agent and some information on your company's profile. Up to 5 lines à 60 spaces are free of charge.

The placement of your logo above your company name and address is **payable**.

List of Goods (Branch Index)

Anybody who knows your company's name will find you in the alphabetical list of exhibitors. But there is more to the exhibition catalogue: The classified List of Goods makes it a systematic and popular reference book. All expert visitors can get a copy of the Official Exhibition Catalogue at the fair and use it for a long time as delivery index. Visitors who do not know your company will find it inside!

Advertisement

An advertisement in the Official Exhibition Catalogue is the most individual and useful way to attract potential customers with a picture, colored or black and white.

Please tell us where you wish to place your advert and book on Form Catalogue Advertisements.

Printed Copies: 1,500

Contact

IMAG GmbH

Am Messesee 2

81829 München, Germany

Tel.: +49 (0)89 552912-116

Fax: +49 (0)89 552912-350

Email: guenter.miedaner@imag.de

Contact Person: Mr Günter Miedaner



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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around the
world

Exhibitor Manual

Classified list of goods

- 1 Construction equipment and building materials machinery**
 - 1.1 Earth-moving machinery
 - 1.2 Construction vehicles, machinery & equipment
 - 1.3 Machinery for road & railway construction
 - 1.4 Drills, pile drivers & pulling tools
 - 1.5 Mixing plants & technology
 - 1.6 Building material machines
 - 1.7 Lifting & conveying equipment
 - 1.8 Compressors, pneumatic & hydraulic tools
 - 1.9 Formwork and scaffolding
 - 1.10 Construction equipment, tools and special systems
 - 1.11 Site installation
 - 1.12 Accessories & replacement parts

- 2 Mining machinery and equipment**
 - 2.1 Equipment for shaft-digging, drilling, advance work and walling
 - 2.2 Open-cast mining equipment & processing machinery
 - 2.3 Continuous surface miners
 - 2.4 Excavators, conveyors, transport & stowing machines
 - 2.5 Handling of raw material
 - 2.6 Mineral processing
 - 2.7 Air-supply & air-conditioning equipment
 - 2.8 Electrical systems & control devices
 - 2.9 Measuring equipment & safety devices
 - 2.10 Pumps & compressors
 - 2.11 Accessories & replacement parts
 - 2.12 Mining companies, research and development

- 3 Miscellaneous**
 - 3.1 Trade associations
 - 3.2 Organizations
 - 3.3 Construction-trade publisher



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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world

Exhibitor Manual

Please return form to: [guenter.miedaner @imag.de](mailto:guenter.miedaner@imag.de)

DEADLINE: 05.10.2019

CATALOGUE ADVERTISEMENTS

Exhibitor

Company	
Street / P.O.Box	
Country / City / Postal Code	
Contact	
Phone with Area Code	
Email (personal Email address for confidential data, no "info@...", etc.)	
Your Order-No (if applicable)	European VAT Identification No
Hall no.	Booth no.

Billing Address: same as "Exhibitor" or

Company	
Street / P.O.Box	
Country / City / Postal Code	
Contact	
Phone with Area Code	
Email (personal Email address for confidential data, no "info@...", etc.)	
Your Order-No (if applicable)	European VAT Identification No
Hall no.	Booth no.

Printing copy

Offset films 60 halftone. If finished drawings or photos are submitted, the production of the film will be charged in addition and shown separately on the invoice. These have to be submitted before the deadline. Printing copies in which flaws were not detected until printing do not entitle the client to any claims on the publisher. The client himself is responsible for the content of his advert.

We would like to add the following full colour insertion on above conditions:

Special Position:	<input type="checkbox"/> Back cover page	Euro	1,950,-
	<input type="checkbox"/> Inside front or inside back cover	Euro	1,250,-
Unplaced Position:	<input type="checkbox"/> 1/1 page	Euro	850,-

The insertion of advertisements on the covers will depend on the sequence in which the orders are received.

Page Size

Full page	130 mm (Width) x 210 mm (Height)
With Bleed	140 mm (Width) x 220 mm (Height)

Material sent by CD or Email

Adobe Indesign
Adobe Illustrator
Adobe Photoshop
FreeHand
pdf-format
printable 300dpi minimum, eps
please include all fonts



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Registration of Exhibitor Badges

Deadline: 05 October 2019

Electronical Registration

Each exhibitor has the right for 3 (three) free exhibitor badges for every 30 sqm of outdoor and 12 sqm of indoor rented exhibition space.

Request for additional badges will be charged at Euro 5.00 per badge. The Organisers reserve the right not to issue Exhibitor badges to those with no connections to the exhibition company.

Please register online at

<http://www.iranconmin.de/exhibitor-badges/>

Collection of Badges

Badges can be received from the organizer's office on the fairgrounds, before the exhibition opening if there is no payment problem. For non-Iranian citizens working at your stand a copy of passport is required so please bring a copy of your passport with you.

Important information

According to the regulations of the Iran International Exhibitions Co., all Iranian exhibitors as well as Iranian Citizens working at your stand have to be badged with a special identification card with a photograph. Please advise all Iranian staff working at your stand to order their badges directly with the organizer in Tehran.

A name list for ID cards + photos should be sent to:

Palar Samaneh

Tel: +98 / (0)21 / 88 05 94 57 / 88 05 94 58

Fax: +98 / (0)21 / 88 04 48 17

Email: palar.pr.id@gmail.com

Contact: Mr. Hassan Alavash



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Section III

Technical Facilities



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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around the
world

Exhibitor Manual

Please return form to: MAS@imag.de

Deadline 07.10.2019

FORM 1 - CONTACT ON SITE

Exhibitor

Company

Street / P.O.Box

Country / City / Postal Code

Contact

Phone with Area Code

Email (personal Email address for confidential data, no "info@...", etc.)

Your Order-No (if applicable) European VAT Identification No

Hall no. Booth no.

Billing Address: same as "Exhibitor" or

Company

Street / P.O.Box

Country / City / Postal Code

Contact

Phone with Area Code

Email (personal Email address for confidential data, no "info@...", etc.)

Your Order-No (if applicable) European VAT Identification No

Hall no. Booth no.

We kindly ask you to submit the contact details of the person, who will be responsible for your company's stand on-site

Last Name, First Name	
Position	
E-Mail	
Mobile Phone No. during IranConMin 2019	



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

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Deadline 07.10.2019

FORM 2 - TECHNICAL LAYOUT

Exhibitor

Company _____

Street / P.O.Box _____

Country / City / Postal Code _____

Contact _____

Phone with Area Code _____

Email (personal Email address for confidential data, no "info@...", etc.) _____

Your Order-No (if applicable) _____ European VAT Identification No _____

Hall no. _____ Booth no. _____

Billing Address: same as "Exhibitor" or

Company _____

Street / P.O.Box _____

Country / City / Postal Code _____

Contact _____

Phone with Area Code _____

Email (personal Email address for confidential data, no "info@...", etc.) _____

Your Order-No (if applicable) _____ European VAT Identification No _____

Hall no. _____ Booth no. _____

You are requested to send your technical connection layout showing your main supply points (electricity, water, compressed air, etc.) in case applicable



Power
supply



Water
connection

Ort / Datum
Place / Date

Stempel und rechtsverbindliche Unterschrift
stamp and legal signature



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Please return form to: **MAS@imag.de**

Deadline 07.10.2019

FORM 3 - ELECTRIC POWER SUPPLY

Exhibitor

Company	
Street / P.O.Box	
Country / City / Postal Code	
Contact	
Phone with Area Code	
Email (personal Email address for confidential data, no "info@...", etc.)	
Your Order-No (if applicable)	European VAT Identification No
Hall no.	Booth no.

Billing Address: same as "Exhibitor" or

Company	
Street / P.O.Box	
Country / City / Postal Code	
Contact	
Phone with Area Code	
Email (personal Email address for confidential data, no "info@...", etc.)	
Your Order-No (if applicable)	European VAT Identification No
Hall no.	Booth no.

This form must be completed and returned by every Exhibitor. If service is not required, please endorse "**NOT APPLICABLE**" and return / fax to the above address.

We hereby order the following item to be used during the duration of the Exhibition

**Included in your booked area are 3 kW per 12 sqm power consumption.
If you need more than the included 3 kW per 12 sqm, you are requested to use this order form to
order more power consumption.**

		kW required	Total
Additional power consumption	on request / each kW	_____ kW	

We hereby order the following items to be used during the duration of the Exhibition only.
THE PLANNED CONNECTION POINT MUST BE MARKED ON THE LOCATION PLAN.

Rates for electrical supply installation

Please fill in the quantity of kW required:

		kW required	Total
Power Supply 220V, altering current	on request.- / each kW	_____ kW	
Power Supply 380V, altering current	on request / each kW	_____ kW	



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Please note:

- IMAG only provides the allocation of the main power source. The exhibitor is responsible for the cabling from the main power source toward their stand.
- Please order the electrical connection directly through your contractor!
- Electricity use from neighboring stands is prohibited!

CANCELLATION FEE:

- **A 50% surcharge shall apply to any orders submitted from September 23 according to availability**
- Items not listed on this Form will be offered on request and are subject to a separate quotation.
- For changes of confirmed and invoiced orders a surcharge of 100% and for on-site orders must be levied.
- Cancelled orders are not refundable.
- Services provided from 08:00 p.m. until 08:00 a.m. are subject to 100% surcharge.

Place and Date

Signature



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Please return form to: **MAS@imag.de**

Deadline 07.10.2019

FORM 4 - WATER SUPPLY AND DRAINAGE

Exhibitor

Company	
Street / P.O.Box	
Country / City / Postal Code	
Contact	
Phone with Area Code	
Email (personal Email address for confidential data, no "info@...", etc.)	
Your Order-No (if applicable)	European VAT Identification No
Hall no.	Booth no.

Billing Address: same as "Exhibitor" or

Company	
Street / P.O.Box	
Country / City / Postal Code	
Contact	
Phone with Area Code	
Email (personal Email address for confidential data, no "info@...", etc.)	
Your Order-No (if applicable)	European VAT Identification No
Hall no.	Booth no.

This Form must be completed and returned by every Exhibitor. If service is not required, please endorse "NOT APPLICABLE" and return / fax to the above address.

We hereby order the following items to be used during the duration of the Exhibition only.
THE PLANNED CONNECTION POINT MUST BE MARKED ON THE TECHNICAL LAYOUT.

Description		Quantity
Water supply for sink unit (consist of water can and a sewer can)	on request	

CANCELLATION FEE:

- A 50% surcharge shall apply to any orders submitted from September 23 according to availability
- Items not listed on this Form will be offered on request and are subject to a separate quotation.
- For changes of confirmed and invoiced orders a surcharge of 100% and for on-site orders must be levied.
- Cancelled orders are not refundable.
- Services provided from 08:00 p.m. until 08:00 a.m. are subject to 100% surcharge.

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IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



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world

Exhibitor Manual

Section IV

Standconstruction & Equipment

AN MEPLAN

Please contact:

MEPLAN GmbH

Olof – Palme – Straße 1
81829 München, Germany

Tel. +49 (0)89 540 – 267 369
Fax +49 (0)89 540 – 267 409
Email: christina.schmid@meplan.de

Contact:
Ms. Christina Schmid



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Section V

Travel Activities

Our nominated travel agency



Messe-Reisen Falk GmbH

Koenigsallee 54
D-14193 / Germany
Tel.: +49 30 89 53 89 - 0
E-Mail: ratingen@falk.world
www.falk.world

Contact:

Ms Sarah Nobis
Tel.: +49 30 89 53 89- 41
Email: s.nobis@falk.world



IranConMin 2019

15th International Exhibition for Mines, Mining,
Construction Machinery & Related Industry &
Equipment

31 October – 03 November 2019
Tehran Int'l Permanent Fairground, Tehran, Iran



fairs
around the
world

Exhibitor Manual

Section VI

Freight Forwarder

For the upcoming IranConMin 2019

BTG Messe-Spedition GmbH
Parkstr. 35
86462 Langweid/Foret
Germany

Herr Matthias Hampel

Tel.: +49 (0) 821-4986-162

Fax.: +49 (0) 821-4986-154

Matthias.Hampel@btg.de

For current shipping guidelines and offers please contact Mr. Matthias Hampel.